

DECLARATION AND AUTHORISATION

**TO MARTIN PERSONNEL LTD
3rd FLOOR MARTIN PERSONNEL HOUSE
2 KALMIA STREET
ELLERSLIE**

1. **I CERTIFY** that all information that I have provided to you is true, accurate and complete.
2. **I UNDERSTAND** that all information provided about me to you will be held by you and used for the purpose of evaluating my qualifications, experience and suitability for permanent and/or temporary employment with you or with any other employer.
3. **I AUTHORISE** you to contact any person and seek further information from them which may be relevant to my application for employment.
4. **I AUTHORISE** you to despatch my employment / CV details by any E-commerce means to an employer who's employment vacancy I have confirmed my interest in with a consultant.
5. **I AUTHORISE** you to disclose information which you hold about me to any potential employer and also to other recruitment consultancies which are members of the Recruitment and Consulting Services Association ('RCSA') providing I have registered with the Member Company, or in the event that you discover that I have provided you with information that is false or misleading.
6. **I UNDERSTAND** that if I, or if any other person, withholds relevant information about me, my application may not be further considered. I also understand that my employment may be terminated if, after investigation, an employer discovers that any information which I have provided, or which has been provided about me, is false or misleading.
7. **I AUTHORISE** you to retain any information about me until I advise you that I no longer wish to seek employment opportunities through you and that I wish you to delete or destroy that information. I understand that you might retain non-active information about me on your computer systems, unless I request you to destroy that information. I understand that all payroll information will be retained for the statutory period of at least 7 years.

SIGNED by
(Candidates Signature)

SIGNED BY for and on behalf of
MARTIN PERSONNEL LTD by
(Consultant's Signature)

DATED

Martin Personnel Ltd will take reasonable precautions in accordance with the Privacy Act 1993 to safeguard your personal information against loss, misuse or unauthorised use or disclosure.